CITY COUNCIL AGENDA

15728 Main Street, Mill Creek, WA 98012
(425) 745-1891

• Brian Holtzclaw, Mayor • Stephanie Vignal, Mayor Pro Tem
• Mark Bond • Vince Cavaleri • John Steckler • Benjamin Briles • Adam Morgan

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. **Due to the COVID-19 pandemic City Council Meetings will be held virtually until further notice.**

Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and residency for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

Next Ordinance No. 2021 - 871
Next Resolution No. 2021 - 602

March 23, 2021
City Council Meeting
6:00 PM

VIRTUAL MEETING INFO

A.

Join Zoom Meeting
https://zoom.us/j/97956758599

Meeting ID: 979 5675 8599
One tap mobile
+12532158782,,97956758599# US (Tacoma)
+16699006833,,97956758599# US (San Jose)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE COMMUNICATION

B. Public comment on items on or not on the agenda

PRESENTATIONS

C. Legislative Representatives John Lovick and April Berg

NEW BUSINESS

D. Extend the Expiration Date for Professional Services Contract 2019-1527, EGUV Spine Road West Connection (Phase 1) Right-of-Way Project
(Mike Todd, Public Works and Development Services Director)

OLD BUSINESS

E. Update on DRCC (Dobson Remillard Church Cook) Property
(Michael Ciaravino, City Manager & Karen Reed, Consultant)

PROPOSED NEW INITIATIVES

F. Ordinance Criminalizing Possession of a Controlled Substance Without a Prescription
(Councilmember Cavaleri)

CONSENT AGENDA

G. Approval of Checks #63155 through #63212 and ACH Wire Transfers in the Amount of $1,289,791.74
(Audit Committee: Mayor Holtzclaw and Councilmember Morgan)

H. Payroll and Benefit ACH Payments in the Amount of $256,555.35
(Audit Committee: Mayor Holtzclaw and Councilmember Morgan)

I. City Council Meeting Minutes of March 9, 2021

REPORTS

J. Mayor/Council

K. City Manager

Michael Ciaravino

- Follow Up regarding Coffee Talk on March 16, 2021

L. Staff

- American Rescue Plan Act (ARPA)
(Laurel Gimzo, Finance Director)

- Traffic Enforcement Update
(Jeff Young, Chief of Police)

AUDIENCE COMMUNICATION

M. Public comment on items on or not on the agenda

RECESS TO EXECUTIVE SESSION
(Confidential Session of the Council)

N.
- Discuss potential/pending litigation pursuant to RCW 42.30.110(1)(i)
No action will be taken.

ADJOURNMENT

Meeting Date: March 23, 2021

CITY COUNCIL AGENDA SUMMARY

City of Mill Creek, Washington

AGENDA ITEM: **EXTEND THE EXPIRATION DATE FOR PROFESSIONAL SERVICES CONTRACT 2019-1527, EGUV SPINE ROAD WEST CONNECTION (PHASE 1) RIGHT-OF-WAY PROJECT**

PROPOSED MOTION:

Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to Professional Services Contract 2019-1527 with Gray and Osborne, extending the expiration date to 12/31/2022 at no change to the total contract amount.

KEY FACTS AND INFORMATION SUMMARY:

On July 23, 2019, Council awarded Contract 2019-1527 to Gray and Osborne for Professional Services for the EGUV Spine Road West Connection (Phase 1) Right-of-Way project. (July 23, 2019 Agenda Summary attached.) Under that contract, Gray and Osborne was to perform a sequence of design and analysis work to establish the Right of Way needed for completion of the "Spine road" providing the vehicular and pedestrian connection from 39th Avenue to 44th Avenue internal to the EGUV development. More specifically, Gray and Osborne was to:

1. Survey to establish the horizontal alignment of the roadway and sidewalks on the two parcels (Advent Lutheran and Kim properties) that do not yet have dedicated right of ways,
2. Determine the stormwater storage, treatment, and conveyance needs resulting from the impervious surface created by the future construction of roads and sidewalks.
3. Prepare legal descriptions for parcels that the City would acquire to prepare for future construction.

The adopted schedule was for the project to be complete by July 2020. The Contract has an expiration date of 12/31/2020.

As a result of COVID-19 and other staff capacity issues, the EGUV ROW project was informally suspended in early 2020. The Farm has continued to develop west of the project limits, so staff asked Gray and Osborne to re-engage on this project last fall with the purpose of verifying the general stormwater needs for the Spine road. Specifically, as the Farm site foundations and utilities were placed, it became apparent that conveyance through the Farm development would be the critical path for stormwater conveyance from any development (private and public ROW related) from the east. Gray and Osborne has been working with the City and the Farm developer to investigate methods of conveyance of the stormwater coming downslope from 44th avenue to the Vintage and Farm developments, and eventually discharging in the wetlands west of the Farm. That design and analysis

work is in progress; a future report will be presented to Management and Council about their findings and the options available to the City.

The work Gray and Osborne is doing falls under the original contract scope but has extended beyond the original contract expiration date. Staff is seeking Council concurrence to extend the existing contract to a new expiration of 12/31/2022, with no change to the total amount or scope of the contract. The parties will negotiate a revised schedule after the present exploratory investigations are evaluated and a way forward is selected.

CITY MANAGER RECOMMENDATION:

Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to Professional Services Contract 2019-1527 with Gray and Osborne, extending the expiration date to 12/31/2022 at no change to the total contract amount.

ATTACHMENTS:

RESOLUTION to approve 2019-1527 extension amendment
2019-1527 extension amendment 1
Regular Council Meeting - 23 Jul 2019 portions

Respectfully Submitted:

City Manager

RESOLUTION NO. 2021- 602

A RESOLUTION AUTHORIZING AN AMENDMENT TO CONTRACT NO. 2019-1527

WHEREAS, on July 23,2019, the Mill Creek City Council approved Contract No. 2019-1527, for Professional Services with Gray & Osborne, Inc., ("Consultant") involving the EGUV Spine Road West Connection (Phase 1) Right-of-Way; and

WHEREAS, the COVID-19 pandemic prevented the Work under the Contract from being completed by December 31, 2020; and

WHEREAS, the City and the Consultant have agreed on a Contract Amendment to extend the Completion Date without additional cost to the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILL CREEK, WASHINGTON, THAT:

Section 1. The City Council authorizes the City Manager to Execute Amendment No. 1 to Contract 2019-1527, a copy of which is attached.

Adopted this 23rd Day of March, 2021, by a vote of __for, __ against and __ abstaining.

APPROVED:

_____
BRIAN HOLTZCLAW, MAYOR

ATTEST/AUTHENTICATED:

_____
NAOMI FAY, CITY CLERK

APPROVED AS TO FORM:

_____
GRANT DEGGINGER, CITY ATTORNEY

FILED WITH THE CITY CLERK: _____

PASSED BY THE CITY COUNCIL: _____

RESOLUTION NO.: 2021- 602

CITY OF MILL CREEK
AMENDMENT NO. 1
TO CONTRACT 2019-1527
CONTRACT FOR PROFESSIONAL SERVICES
EGUV SPINE ROAD WEST CONNECTION (PHASE 1) RIGHT-OF-WAY

I. Parties

1.1 The Parties to this Amendment No. 1 ("Contract Amendment") to the Contract for Professional Services, EGUV Spine Road West Connection (Phase 1) Right-of-Way (the "Contract") between the City of Mill Creek, Washington, a Washington Municipal Corporation located at 15728 Main Street, Mill Creek, Washington (the "City") and Gray & Osborne, Inc., a corporation organized under the laws of the state of Washington located at 1130 Rainier Avenue South, Suite 300, Seattle, Washington 98144 ("Consultant"), collectively referred to as the "Parties", and shall be effective upon the execution of the signature of both Parties to the Contract.

Recitals

2.1 The Parties entered into the Contract on or about July 30, 2019.

2.2 Section 4.1 of the Contract included a Completion Date for the Period of Performance of the Contract's Work of December 31, 2020.

2.3 The COVID-19 pandemic and its impacts prevented the Work from being completed by the December 31, 2020 Completion Date. The Parties agree that the delay due to the pandemic qualifies as circumstance warranting a time extension for completion of the Work as permitted under Section 4.3 of the Contract.

2.4 The Parties desire to extend the Completion Date for the Consultant's Work without increasing the Contract amount.

IN CONSIDERATION of the mutual benefits and advantages conferred by this Amendment, the City and Consultant agree to the following modifications to the Contract.

Contract Amendments

3.1 Section 4.1, Completion Date, is amended to read as follows:

> Consultant shall commence the Work upon the City's issuance of the notice to proceed and shall complete all Work no later than December 31, 2022 ("Completion Date"), unless extended or terminated earlier by the City pursuant to the terms and conditions of this Agreement. The "Period of Performance" is the period of time between the Effective Date and the Completion Date.

999991.0001/8393776.1

3.2 With respect to Section 4.2, the Project Schedule, the Parties will negotiate in good faith revisions to the dates in the Project Schedule set forth in Exhibit B to accommodate the extended Completion Date.

3.3 Except as specifically modified herein, all other provisions of the Contract shall remain in full force and effect. No additional funds are authorized for the completion of the Work.

WHEREFORE, the Parties represent that each has the authority execute this Contract Amendment.

CITY OF MILL CREEK	GRAY & OSBORNE, INC.
_____	_____
Michael Ciaravino, City Manager	Name:
	_____
	Title:
Date:_____	Date:_____

ATTEST:

_____
Naomi Fay, City Clerk

CITY OF MILL CREEK

_____
Mike Todd, Director of Public Works & Development Services

APPROVED AS TO FORM:

BY: _____
Grant Degginger, City Attorney

999991.0001/8393776.1

CITY OF Mill Creek WASHINGTON

Agenda Item # B

Meeting Date: July 23, 2019

CITY COUNCIL AGENDA SUMMARY

City of Mill Creek, Washington

AGENDA ITEM: **EAST GATEWAY URBAN VILLAGE (EGUV) SPINE ROAD WEST CONNECTION (PHASE 1) -PROFESSIONAL SERVICES CONTRACT**

PROPOSED MOTION:

Motion to authorize the City Manager to execute a contract with Gray & Osborne, Inc. for engineering and right-of-way services for property acquisition needed for future construction of East Gateway Urban Village (EGUV) Spine Road West Connection (Phase 1) and relocation of existing drainage pond in an amount not to exceed $118,200.

KEY FACTS AND INFORMATION SUMMARY:

The EGUV subarea plan was designed with internal access provided via a "Spine Road." Several parcels in the East Gateway Urban Village have already built, or are in the process of building, the "Spine Road" within their development. Within the Phase 1 section located west of 44th Ave. SE, right-of-way was dedicated as part of the approval of development for the Gateway Building, the Vintage and The Farm. However, right-of-way has not been dedicated for two other parcels: Rim Kim and the Advent Lutheran Church (Attachment A).

This project is included in the 2019-2024 Capital Improvement Plan (Attachment B) and will complete:

A) Acquisition of 72 LF of Right-of-way for the "Spine Road" at Rim Kim and Advent Lutheran Church. This means that all right-of-way needs for the roadway from 39th Ave. SE to 44th Ave. SE would be fulfilled.
B) Possible additional right-of-way acquisition needed to address surface water needs: relocation of the detention pond located at the Advent Lutheran Church parcel and surface water runoff created by the proposed (new) roadway.
C) Acquisition of a 20 LF pedestrian easement located on the south boundary line of the Rim Kim and Advent Lutheran Church parcels for future pedestrian connectivity throughout the EGUV.

In April 2019, staff contacted four consultants from the Municipal Research and Services Center (MRSC) consultant roster soliciting Request for Qualifications (RFQs) for engineering and right-of-way professional services associated with the Spine Road West Connection (Phase 1). Gray & Osborne, Inc. submitted an RFQ and staff confirmed references from other public agencies. A professional services agreement has been prepared (Attachment C). A summary of the scope of services include:

- Project Management: Communication with City staff and management of consultant team.
- Survey: Perform ground survey to establish horizontal control with existing monuments and already built roadways, review of title reports and determine invert elevations of existing surface water facilities.
- Surface Water Review and Analysis: Review of drainage reports for EGUV developed properties with the purpose to determine conveyance capacity through these developments. Perform a hydraulic analysis to determine storm water storage and treatment for the proposed 72 LF of right-of-way and existing detention pond at the Advent Lutheran Church property. Evaluate options (underground vaults, ponds, etc.) to determine required right-of-way needs associated with surface water.
- Legal Descriptions: Prepare legal descriptions associated with right-of-way acquisition parcels.
- Right-of-way Services: Tasks will follow the City of Mill Creek Right of Way Procedures approved by WSDOT (Washington State Department of Transportation) - Attachment D. Additionally, the roadway has been classified as an Urban Minor Arterials by FHWA (Federal Highway Administration) –Attachment E. This facilitates future grant opportunities for design and construction.

The engineering and right-of way services are estimated to be completed in July of 2020.

CITY MANAGER RECOMMENDATION:

The City Manager recommends that City Council authorize the City Manager to execute a contract with Gray & Osborne, Inc. for engineering and right-of-way services for property acquisition needed for future construction of East Gateway Urban Village (EGUV) Spine Road West Connection (Phase 1) and relocation of existing drainage pond in an amount not to exceed $118,200.

ATTACHMENTS:

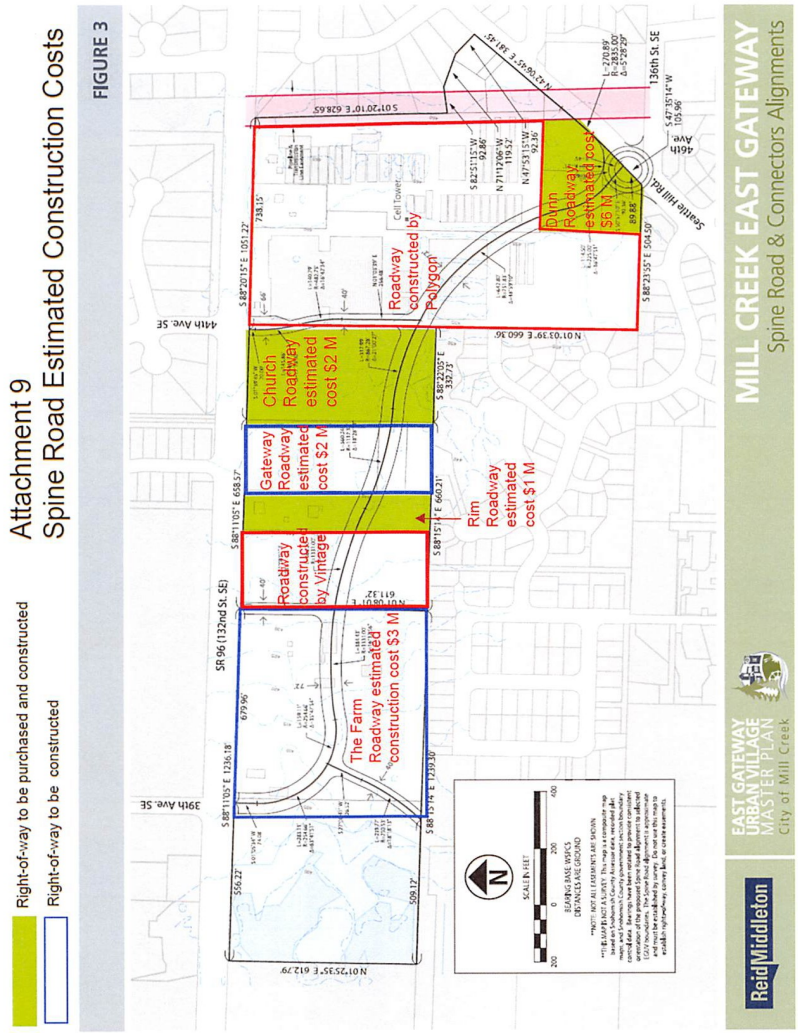
- Attachment A: Aerial Map of parcels in EGUV
- Attachment B: 2019-2024 Capital Improvement Plan EGUV Spine Road West Connection (Phase 1) Project Sheet
- Attachment C: Contract 2019-X Professional Services –Gray & Osborne, Inc.
- Attachment D: City of Mill Creek Right of Way Procedures approved by WSDOT
- Attachment E: FHWA functional classification for Spine Road
- Attachment F: PowerPoint Presentation

Respectfully Submitted:

_____
Michael G. Ciaravino
City Manager

AGENDA ITEM #B.

AGENDA ITEM #B.



PROJECT NAME:	EGUV Spine Road West Connection (Phase 1)
PROJECT #:	19-ROAD-15

DEPARTMENT	Public Works and Development Services
CATEGORY	Transportation
TYPE	Construction

Transportation Project

STRATEGIC PRIORITY

Community Preservation, Civic Pride, Public Safety, Long-Term Planning

DESCRIPTION / JUSTIFICATION

The East Gateway Urban Village (EGUV) subarea plan was designed with internal access provided via a "Spine Road." Several parcels in the East Gateway Urban Village have developed or are proposed for development and construction of the "Spine Road" has been a condition of approval for these developments. Right-of-way was dedicated as part of the approval of the Polygon Apartments/Townhome development, the Gateway Building, the Vintage and would be required with The Farm (project application submitted in 2018). This project will complete the "Spine Road" from 39th Ave. SE to 44th Ave. SE. Costs include appraisals, review of appraisals, and partial right-of-way purchase needed at two parcels for subsequent roadway design and construction. A 72 LF right of way width is needed for the "Spine Road." **Beyond the purchase of the right of way in 2019, work does not yet have funds committed.**

ANTICIPATED OPERATIONS AND MAINTENANCE COSTS

No new operation and maintenance costs are anticipated.

Expenditures	Prior	2019	2020	2021	2022	2023	2024	Total
Design		$ -						$ -
Right-of-Way		$ 500,000						$ 500,000
Construction								$ -
Total Project Expenditures	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ 500,000

Funding Sources	Prior	2019	2020	2021	2022	2023	2024	Total
Road Mitigation Funds		$ 500,000						$ 500,000
								$ -
								$ -
								$ -
Total Project Revenues	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ 500,000

AGENDA ITEM #B.

7/18/2019

CITY OF Mill Creek WASHINGTON

East Gateway Urban Village (EGUV) Spine Road West Connection (Phase 1) –Professional Services

July 23, 2019

Agenda

- Project Background
- Consultant Contract
- Next Steps

CITY OF Mill Creek WASHINGTON

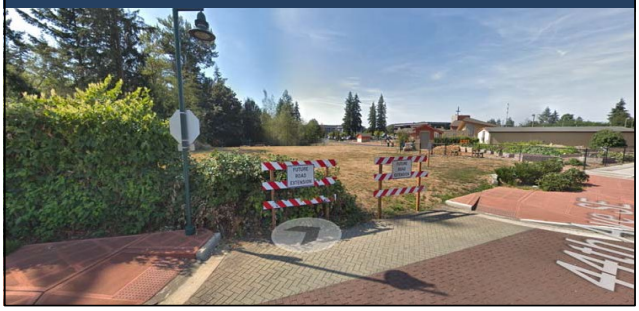
2

1

AGENDA ITEM #B.

7/18/2019

Project Background



Project Background

- Comprehensive Plan

CITY OF Mill Creek WASHINGTON

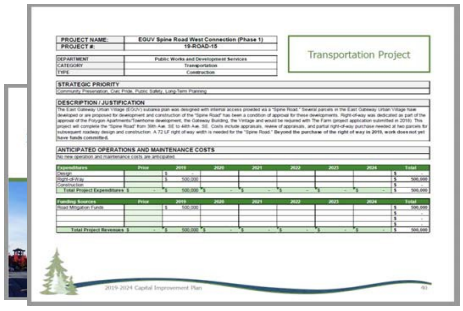
4

2

AGENDA ITEM #B.

7/18/2019

Project Background



PROJECT NAME	EGUV Spine Road West Connection (Phase 1)
PROJECT #	19-ROAD-15
DEPARTMENT	Public Works and Development Services
CATEGORY	Transportation
TYPE	Construction

Transportation Project

STRATEGIC PRIORITY

Community Preservation, Civic Pride, Public Safety, Long-Term Planning

DESCRIPTION / JUSTIFICATION

The East Gateway Urban Village (EGUV) subarea plan was designed with internal access provided as a "Spine Road." Several parcels in the East Gateway Urban Village have developed or are proposed for development and construction of the "Spine Road" has been a condition of approval for these developments. Right-of-way was dedicated as part of the approval of the Polygon Apartments/Townhome development, the Gateway Building, the Vintage and would be required with The Farm (project application submitted in 2019). This project will complete the "Spine Road" from 35th Ave. SE to 44th Ave. SE. Costs include appraisals, review of appraisals, and partial right-of-way purchase needed at two parcels for nonresident roadway design and construction. A 72 LF right of way width is needed for the "Spine Road." Beyond the purchase of the right of way in 2019, work does not yet have funds committed.

ANTICIPATED OPERATIONS AND MAINTENANCE COSTS

No new operation and maintenance costs are anticipated.

Expenditures	Prior	2019	2020	2021	2022	2023	2024	Total
Design		$ 500,000						$ 500,000
Right-of-Way								$ -
Construction								$ -
Total Project Expenditures	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ 500,000

Funding Sources	Prior	2019	2020	2021	2022	2023	2024	Total
Road Mitigation Funds		$ 500,000						$ 500,000
								$ -
								$ -
								$ -
Total Project Revenues	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ 500,000

2019-2024 Capital Improvement Plan 49

CITY OF Mill Creek WASHINGTON

5

Aerial of EGUV Zone Developments

1 – Primrose, Retail Building, Mill Creek Meadows Apt., The Towns at Mill Creek and Buffalo Park
2 - Advent Lutheran Church
3 – The Gateway Building
4 – Upper Cuts Hair Salon and Private Residence
5 - Vintage Housing at Mill Creek
6 - The Farm at Mill Creek

N

CITY OF Mill Creek WASHINGTON

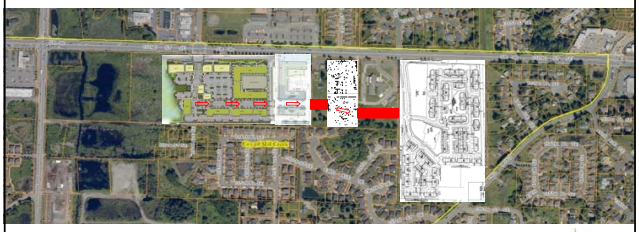
6

3

AGENDA ITEM #B.

7/18/2019

Aerial of EGUV Zone Developments



7

Purpose and Need

- Safety: Fully signalized access at 39th Ave. and 44th Ave. SE
- Mobility: Decrease wait times at access points onto SR96
- Connectivity: Vehicular and pedestrian access –commercial/residential

8

4

AGENDA ITEM #B.

7/18/2019

Project Parameters

- Phase 1: between 39th Ave. SE and 44th Ave.
- Right-of-Way only

9

Consultant Contract

- Scope of Services:
  - Two parcels for future roadway Right-of-Way
  - Surface Water Review
  - Pedestrian Easement

10

5

7/18/2019

Future Spine Road

11

Future Spine Road

12

6

AGENDA ITEM #B.

7/18/2019

Pedestrian Easement

13

City ROW Procedures

1. Survey
2. Legal Description
3. Appraisal and Review Appraisal
4. Negotiations
5. Agreement

City of Mill Creek Right-of-Way Procedures

14

7

AGENDA ITEM #B.

7/18/2019

Other

- Eminent domain
- Follow City ROW procedures
- FHWA functional classification

15

Next Steps

Schedule

Item	Activity	2019				2020			
1	Survey								
2	Horizontal Alignment								
3	Surface Water Analysis								
4	ROW Plans								
5	Appraisals								
6	Review Appraisals								
7	Negotiations/Offers								
8	Closing								

16

8

AGENDA ITEM #B.

7/18/2019

Proposed Motion

- Execution of Professional Services Contract

17

Comments/Questions

Gina M. Hortillosa, PE PMP
Director of Public Works and Development Services

18

9

Community/online outreach on Community Survey

- Social Media: (Nextdoor, Facebook (City page and the Mill Creek Community Page), Instagram, Twitter)
- Press Releases to Everett Herald, News of Mill Creek, Mill Creek Beacon, Mill Creek View
- Mill Creek Sports Park User Groups: Mill Creek Little League, Silver Lake Soccer, Washington Rush, Jackson High School Athletics
- Northshore Senior Center, Mill Creek Retirement Community; Hope Creek Charitable Foundation (Mill Creek Food Bank); Everett Public School Foundation; Lions Club; Friends of the Mill Creek Library and Snohomish County Sports
- Everett School District contacts in the Community Services/Facilities department
- Mill Creek Town Center Business Association, Chamber, Rotary, Kiwanis
- Mill Creek Community Association to share with local HOA's and community members
- Mill Creek Living Magazine Facebook page
- City's Community Engagement group list: non-profits, churches, fire department, schools
- Posted on website groups: City Digital Newsletter, Economic Development Outreach
- Posted on Activenet email (2598 people)
- City Board and Commissions, including the Youth Board (for teen feedback), Art Board, Park & Rec Board, Planning Commission and Design Review Board
- Peachjar electronic flyer sent for distribution to 11 schools near Mill Creek (Jackson High School; Heatherwood and Gateway Middle School; and Mill Creek, Cedar Wood, Woodside, Silver Lake, Silver Firs, Forest View, Penny Creek, and Tambark Creek Elementary Schools.
- Internal email to City staff

DRCC Properties Phase I - Exploration / Data Gathering

Tasks – Proposed Timeline

February	March	April	May
Guiding Principles (done)	Community Survey (in process) Council property tours (in process)	Survey Results – presentation/discussion Facilities Study Scoping Needs Assessment Scoping	Present Facilities Study (June?)
June	**July**	**August**	**September**
Recreational Expert panel discussion Continue public input →			Present Needs Assessment Additional Outreach (?) Initial site capacity analysis
October	**November**	**December**	
Council Discussion on refining of project scope 2023 Budget			

DRCC Properties -- Phases of Work

- **Phase 1:** Exploration & Data Gathering (February – October 2021)
- **Phase 2:** Refining Options, Outreach to Potential Partners (October 2021-Spring 2022
- **Phase 3:** Project Selection (Spring 2022 -)
- **Phase 4:** Project Construction

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MILLCREEK, WASHINGTON, AMENDING CHAPTER xxxx OF THE MUNICIPAL CODE AND CRIMINALIZING THE POSSESSION OF A CONTROLLED SUBSTANCE WITHOUT A PRESCRIPTION.

WHEREAS, the use of controlled substances without a prescription and the supervision of a medical professional can result in physical injury or death; and

WHEREAS, the use of controlled substances without a prescription and the supervision of a medical professional often exacerbates mental health conditions; and

WHEREAS, using controlled substances can alter a person's brain or brain chemistry. with negative health consequences; and

WHEREAS, persons using controlled substances can become addicted to such substances resulting in negative physical and mental health consequences and damage to family and personal relationships; and

WHEREAS, the use of controlled substances without a prescription or medical supervision is more likely to result in addiction; and

WHEREAS, the use of controlled substances without a prescription is positively correlated with criminal behavior; and

WHEREAS, the City has taken steps to address these problems through teaming police. officers with alternative programs, mental health professionals and providers through the court's Mental Health Alternatives Programs; and

WHEREAS, on February 25, 2021, the Washington State Supreme Court held in the case of State v. Blake, No. 96873-0, that RCW 69.50.4013(1) – the statute that criminalized the possession of a controlled substance without a prescription – exceeds the state's police power and violates the due process clauses of the state's constitution; and

WHEREAS, the Supreme Court's ruling has the effect of eliminating any criminal penalties for the possession of a controlled substance without a prescription; and

WHEREAS, the Supreme Court's ruling also eliminates the authority of police officers to arrest persons possessing a controlled substance without a prescription or obtaining search warrants to search for controlled substances possessed without a prescription; and

WHEREAS, the lack of criminal penalties for the possession of controlled substances without a prescription will immediately result in an increase in the negative health and safety consequences associated with the use of controlled substances without a prescription; and

WHEREAS, the lack of enforcement authority of the police will interfere with the City's initiatives to address addiction and criminal activity associated with the use of controlled substances without a prescription by eliminating incentives for individuals to enter treatment or obtain necessary social services; and

WHEREAS, the effect of eliminating criminal penalties and police authority in regard to the possession and use of controlled substances without a prescription will have an immediate, direct, and negative impact on the health, safety, and welfare of the City's inhabitants; and

WHEREAS, this is a public emergency ordinance necessary for the protection of public health and public safety and should be effective upon adoption.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MILLCREEK, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. The Recitals set forth above are adopted as findings of fact in support of this emergency ordinance.

SECTION 2. Chapter 6.27 of the municipal code is amended as set forth in Exhibit A.

SECTION 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 4. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 5. Effective Date. This ordinance is necessary for the protection of public health and public safety and is effective upon adoption.

PASSED by the City Council and APPROVED this _____ day of _____, FINALLY PASSED AND RATIFIED by the City Council of the City of Mill Creek this ____day of __-_____, 2021 by a vote of _____ for, _____ against, and ____ abstaining.

APPROVED:

_____
BRIAN HOLTZCLAW
MAYOR

ATTEST/AUTHENTICATED:

_____
NAOMI FAY
CITY CLERK

{ERZ2272936.DOC;1/00005.080028/ }3

APPROVED AS TO FORM:

_____
GRANT DEGGINGER
CITY ATTORNEY

FILED WITH THE CITY CLERK: _____
PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NO.: _____

{ERZ2272936.DOC;1/00005.080028/ }4

Mill Creek
WASHINGTON

Date: March 23, 2021

A/P Check Batches		
Dated	**Check Numbers**	**Amount**
03/16/2021	63155-63212	$1,289,791.74
Total		**$1,289,791.74**

Voided Checks	
Numbers	**Explanation**

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of check numbers 63155 through 63212, in the amount of $1,289,791.74.

We recommend approval of the above stated amount with the following exceptions:

_____

Councilmember

Director of Finance

Councilmember

City Manager

F:\DATA\EXECUTIVE\WP\FORMS\FIN\Voucher Approval1.doc

Accounts Payable

Checks by Date - Detail by Check Date

User: jodieg
Printed: 3/18/2021 12:24 PM

CITY OF MillCreek WASHINGTON

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
63155	911SUPPL	911 Supply Inc	03/16/2021		
	INV-2-7965	Anchor Single Breast Coat, Holster - Uniform - :			664.43
	INV-2-8678	Jacket/Belt/Holster - R Phillips			634.49
	INV-2-8751	1 - Shirt - J Young			98.89
	INV-2-8971	Bulletproof Vest, Trauma Plate, External Carrier			1,333.74
	INV-2-9239	2 Pr 5.11 Pants - R Phillips			121.09
			Total for Check Number 63155:	0.00	2,852.64
63156	ADPLLC	ADP, LLC	03/16/2021		
	575827562	ADP Workforce Now 01/31 & 02/15, HCM 02/0			1,418.04
			Total for Check Number 63156:	0.00	1,418.04
63157	INTEGRA	Allstream	03/16/2021		
	17361477	T-1 Monthly Chgs - March			710.86
			Total for Check Number 63157:	0.00	710.86
63158	AMAZON	Amazon Capital Services	03/16/2021		
	166H-HRCF-HD7F	2 - Manhole Cover Lifting Hook, 1 - Exterior Dc			66.61
	166H-HRCF-HD7F1	Swing Set - Buffalo Park			49.79
	1H3L-3G4X-7QXK	4 - Protective Phone Case - PW Phones			66.24
	1KLQ-TQKK-R7PD	MSDS Binder, Data Sheets			49.94
			Total for Check Number 63158:	0.00	232.58
63159	ASUREC	Asure Consulting Inc	03/16/2021		
	INV8154086	HR Consulting - March 2021			4,000.00
			Total for Check Number 63159:	0.00	4,000.00
63160	CABDOW	Cabot Dow Associates, Inc	03/16/2021		
	Feb 2021	Labor Relations Services 02/01 - 02/28			1,093.75
			Total for Check Number 63160:	0.00	1,093.75
63161	CASENGR	Cascade Engineering Services, Inc	03/16/2021		
	ML-21022019865	Radar Certification - DD006889			95.00
			Total for Check Number 63161:	0.00	95.00
63162	CDW	CDW Government	03/16/2021		
	8222105	Samsung Tab Active 2 Tablet - Stormwater Inspe			552.50
	8389277	2 Year Firewall Support			4,493.57
	8484547	APC Backup Battery Replacement			364.65
			Total for Check Number 63162:	0.00	5,410.72
63163	COMCAST	Comcast	03/16/2021		
	849831021072434	Internet for ITS 03/14 - 04/13			106.42

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 63163:	0.00	106.42
63164	DILIGENT	Diligent Corporation	03/16/2021		
	INV293928	iCompass New Portal & Video Streaming Integr:			2,908.16
			Total for Check Number 63164:	0.00	2,908.16
63165	DOWELLCN	Andrea Dowell	03/16/2021		
	2021.02.002	Prof Svcs - Financial Consultant - February			1,050.00
			Total for Check Number 63165:	0.00	1,050.00
63166	Drivers	Drivers License Guide Company	03/16/2021		
	783925	2021 ID Checking Guide - Passports			35.30
	783925A	Use Tax - 2021 ID Checking Guide - Passports			-3.35
			Total for Check Number 63166:	0.00	31.95
63167	EMSECDEP	Employment Security Depart	03/16/2021		
	600598011	ESD Billing Adjustment - 2020			6,657.00
			Total for Check Number 63167:	0.00	6,657.00
63168	FELDMAJ	Feldman & Lee, P.S.	03/16/2021		
	2021-0002	Public Defense Service - Feb			7,668.00
			Total for Check Number 63168:	0.00	7,668.00
63169	FOUTCHB	Bart Foutch	03/16/2021		
	Reimb Foutch	Reimb Meals - Red Dot Instructor School - B Fo			314.00
	Reimb Foutch1	Car Wash - Wash Upon Return from Red Dot Ins			10.00
			Total for Check Number 63169:	0.00	324.00
63170	BHUBERD	Dean Huber	03/16/2021		
	B2021-0140	Refund Duplicate Bldg Permit #B2021-0140			36.80
			Total for Check Number 63170:	0.00	36.80
63171	SNOCOHU	Snohomish County Human Services Dept.	03/16/2021		
	I000551722	2% Liquor Profits/Liquor - 4th Qtr 2020			1,485.84
			Total for Check Number 63171:	0.00	1,485.84
63172	ISO	ISOutsource	03/16/2021		
	CW250134	Professional Server/Workstation Monitoring - M			179.01
			Total for Check Number 63172:	0.00	179.01
63173	JRWENTRP	JRW Enterprises	03/16/2021		
	4990	Restroom Door Repair - MCSP			295.59
			Total for Check Number 63173:	0.00	295.59
63174	JANIMALH	Julz Animal Houz	03/16/2021		
	001393	4 Boxes - NWN Frozen Turkey Bulk Bars - Hon			331.92
			Total for Check Number 63174:	0.00	331.92
63175	KLEIJ	John Klei	03/16/2021		
	Reimb Med Exp	Reimburse Medicare Part B (4x148.50) Nov 202			594.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 63175:	0.00	594.00
63176	LANEP	Lane Powell PC	03/16/2021		
	3845361	Prof Legal Svcs - Finance - Jan			2,385.09
	3845361A	Prof Legal Svcs - HR - Jan			22,217.06
	3845361B	Prof Legal Svcs - City Manager - Jan			1,840.47
	3845361C	Prof Legal Svcs - City Clerk - Jan			1,727.78
	3845362	Prof Legal Svcs - City Attorney - Jan			12,767.00
	3845363	Prof Legal Svcs - General Construction - Jan			1,767.00
	3845364	Prof Legal Svcs - AFSCME Unfair Labor Practi			44,621.50
	3845365	Prof Legal Svcs - Police Guild Labor Matters - J			697.50
	3845366	Prof Legal Svcs - AFSCME Labor Matters - Jan			19,207.00
	3845895	Prof Legal Svcs - Public Records - Jan			12,729.00
			Total for Check Number 63176:	0.00	119,959.40
63177	OREILLY	O'Reilly Automotive Inc	03/16/2021		
	2986-288338	Towing Kit - Trailer Hitch			36.45
	2986-289182	Heat Shrink, Connector, Splice - De-Icer Repair			16.46
	2986-289314	Fuel Filter, 1 Qt. Transmission Fluid - PW2			19.43
	2986-289406	Filter Wrench, Fuel Pump, Brush Set - Shop Sup			102.73
	2986-289763	Return Fuel Pump - Shop Supplies			-82.86
	2986-289764	Window Film Applicator - PD			13.25
			Total for Check Number 63177:	0.00	105.46
63178	Otak	Otak, Inc	03/16/2021		
	000012200277	Prof Svcs - MC Blvd Corridor Subarea Plan Thr			5,504.63
	000012200277A	Prof Svcs - MC Blvd Corridor Subarea Plan Thr			2,359.12
			Total for Check Number 63178:	0.00	7,863.75
63179	PACAIR	Pacific Air Control, Inc.	03/16/2021		
	38149	Heat Pump Repair - HHP-11- CHN			492.56
			Total for Check Number 63179:	0.00	492.56
63180	ELLITIRE	PepBoys-Remittance Dept	03/16/2021		
	064462016471	LOF - Car #33			28.86
	064462016518	Replace Catalytic Converter, 02 Sensor, Exhaust			1,462.91
	064462016587	1 - Goodyear Tire/Wheel Balance - Car #41			188.11
	064462016663	Remove & Replace Spark Plugs, RF Head Lamp			464.38
			Total for Check Number 63180:	0.00	2,144.26
63181	PITNEYB	Pitney Bowes Global Financial Services	03/16/2021		
	3313035105	Lease Postage Machine, Meter & Scale 12/30 /2			472.45
			Total for Check Number 63181:	0.00	472.45
63182	PLANTSCP	Plantscapes Horticultural Services	03/16/2021		
	52764E	Landscape Maint - Feb - CHS			98.85
	52764E1	Landscape Maint - Feb - CHN			43.69
	52764E10	Landscape Maint - Feb - Hillside Park			195.32
	52764E11	Landscape Maint - Feb - Silver Crest Park			76.19
	52764E12	Landscape Maint - Feb - Buffalo Park			250.12
	52764E13	Landscape Maint - Feb - R/W Medians			1,173.21
	52764E14	Landscape Maint - Feb - St Medians			1,319.38
	52764E15	Landscape Maint - Feb - Interior Medians			111.80
	52764E16	Landscape Maint - Feb - Off Season Work			110.50
	52764E2	Landscape Maint - Feb - MC Library			94.94

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	52764E3	Landscape Maint - Feb - Library Park			167.51
	52764E4	Landscape Maint - Feb - Heron Park			182.33
	52764E5	Landscape Maint - Feb - MCSP			150.52
	52764E6	Landscape Maint - Feb - Highland Park			340.69
	52764E7	Landscape Maint - Feb - Pine Meadows Park			371.10
	52764E8	Landscape Maint - Feb - Nickel Creek Park			107.27
	52764E9	Landscape Maint - Feb - Cougar Park			342.20
			Total for Check Number 63182:	0.00	5,135.62
63183	PLATT	Platt Electric Supply, Inc	03/16/2021		
	1F48590	13 Bulbs - Main Street Lights			133.12
			Total for Check Number 63183:	0.00	133.12
63184	SNOCPUD	PUD No. 1 of Snohomish County	03/16/2021		
	108829415	1700 Mill Creek Rd 01/31 - 02/27			78.70
	108829898	Street Light - 1 Light - 240W 02/01 - 02/28			8.08
	112118109	13903 N Creek Dr 01/22 - 02/22			952.00
	112121356	3401 148th St SE 01/28 - 02/24			149.85
	118726893	13510 N Creek Dr 01/22 - 02/19			46.98
	122043210	2501 147th Pl SE 01/29 - 02/25			15.12
	125371170	15601 22nd Ct SE 02/02 - 03/01			21.30
	128644213	14600 16th Ave SE 02/09 - 03/09			13.76
	131951197	Street Lights - 189 Lights - 200W 02/01 - 02/28			1,736.91
	135224322	2701 155th St SE 12/02 - 12/30			99.23
	138460950	Street Lights - 91 Lights - 250W 02/01 - 02/28			985.53
	141775611	Street Light - 1 Light - 160W 02/01 - 02/28			5.39
	145106671	Street Lights - 386 Lights - 100W 02/01 - 02/28			1,717.70
	148393421	928 Dumas Rd 01/22 - 02/19			108.90
	148401177	15510 Village Green Dr 02/02 - 03/01			15.12
	151670676	13903 N Creek Dr 12/22 - 01/21			908.24
	151692705	Street Lights - 17 Lights - 100W 02/01 - 02/28			57.29
	151695745	16110 1/2 29th Dr SE 02/02 - 03/03			72.84
	151698761	4560 SAC 02/07 - 03/09			51.52
	161305218	Street Lights - 6 Lights - 150W 02/01 - 02/28			34.56
	161305558	Street Lights - 8 Lights - 200W 02/01 - 02/28			63.04
	161305559	Street Lights - 38 Lights - 250W 02/01 - 02/28			403.18
	161305560	Street Lights - 39 Lights - 400W 02/01 - 02/28			636.87
	161310863	13332 44th Ave SE 02/06 - 03/08			65.35
	164518856	Street Lights - 843 Lights - 100W 02/01 - 02/28			5,133.87
	164518857	Street Lights - 21 Lights - 400W 02/01 - 02/28			312.90
	164522900	14729 12th Ave SE 02/04 - 03/04			15.66
	167735139	Street Lights - 49 Lights - 20W 02/01 - 02/28			32.83
			Total for Check Number 63184:	0.00	13,742.72
63185	RONGERJ	John Rongerude P.S.	03/16/2021		
	9529	Conflict Public Defender XZ0619447,XZ07029:			900.00
			Total for Check Number 63185:	0.00	900.00
63186	SANDACLN	Sanda Cleaners	03/16/2021		
	Dec/Jan	Uniform Dry Cleaning - J Young			73.21
	Dec/Jan1	Uniform Dry Cleaning - S Conner			114.93
			Total for Check Number 63186:	0.00	188.14
63187	SNOCOSHO	Snohomish County Sheriff's Office	03/16/2021		
	I000551926	Range Use - 4 Hours 02/08			340.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 63187:	0.00	340.00
63188	SILVERL	Silverlake Water District	03/16/2021		
	14112-27585	132nd & SR 527 Irrig 02/01 - 02/28			7.60
	14737-19068	13617 28th Dr SE Irrig 02/01 - 02/28			7.60
	14969-56155	13716 Bothell-Evt Hwy 02/01 - 02/28			7.60
	17679-27345	15429 1/2 Bothell Everett Hwy 02/01 - 02/28			7.60
	17684-27596	15429 Bothell-Evt Hwy Irrig 02/01 - 02/28			7.60
	24079-27593	Hillside Irrig 02/01 - 02/28			7.60
	32140-27632	13903 N Creek Dr - Irrig 02/01 - 02/28			7.60
	32141-27633	13903 N Creek Dr 02/01 - 02/28			106.00
	35995-27914	SR 527 - Irrig 02/01 - 02/28			7.60
	35996-27914	14600 SR 527 - Irrig 02/01 - 02/28			7.60
	35997-27914	13800 N SR 527 - Irrig 02/01 - 02/28			7.60
	35998-27914	1600 SR 527 - Irrig 02/01 - 02/28			7.60
	35999-27914	15200 SR 527 - Irrig 02/01 - 02/28			7.60
	36000-27914	15100 N SR 527 - Irrig 02/01 - 02/28			7.60
	36016-27914	SR 527 & Trillium Blvd - Irrig 02/01 - 02/28			7.60
	36025-27914	14600 SR 527 - Irrig 02/01 - 02/28			7.60
	36026-27914	SR 527 & Dumas Rd - Irrig 02/01 - 02/28			7.60
	36365-27593	Dumas Rd Irrigation 02/01 - 02/28			22.30
	37034-30017	14721 12th Ave SE - Irrig 02/01 - 02/28			7.60
	37680-27914	33rd Dr & Northpointe Circle - Irrig 02/01 - 02/2			7.60
	40191-27914	13401 44th Ave SE - Restroom 02/01 - 02/28			65.85
			Total for Check Number 63188:	0.00	330.95
63189	SMARSH	Smarsh Inc	03/16/2021		
	INV00650511	Transition to Smarsh - Annual Proration through			5,000.93
			Total for Check Number 63189:	0.00	5,000.93
63190	SCFIRDS	Sno County Fire District #7	03/16/2021		
	INV00714	Fire Interlocal Agreement - 1st Qtr 2021			1,032,435.00
			Total for Check Number 63190:	0.00	1,032,435.00
63191	SNOCOM	Snohomish County 911	03/16/2021		
	3353	Dispatch Services - March			20,238.26
			Total for Check Number 63191:	0.00	20,238.26
63192	SNOCOC	Snohomish County Corrections	03/16/2021		
	2020-6641	Jail Service Fee - Dec			5,236.57
			Total for Check Number 63192:	0.00	5,236.57
63193	SDISTCRT	Snohomish County District Court	03/16/2021		
	I000550679	Filing Fees - SD Court - Jan			4,046.93
	I000550679A	Interpreter Costs - Jan			500.00
	I000552286	Filing Fees - SD Court - Feb			3,973.45
	I000552286A	Interpreter Costs - Feb			170.00
			Total for Check Number 63193:	0.00	8,690.38
63194	SNDPUBIN	Sound Publishing Inc	03/16/2021		
	EDH920792	Publication of Ordinance #2021-870			42.00
			Total for Check Number 63194:	0.00	42.00
63195	STAND	Standard Ins. Company RA	03/16/2021		

Check No	Vendor No / Invoice No	Vendor Name / Description	Check Date / Reference	Void Checks	Check Amount
	600156-0001	Life, AD&D & LTD Premium - MEBT - ER - M			3,190.88
			Total for Check Number 63195:	0.00	3,190.88
63196	STAND2	Standard Ins. Company RA	03/16/2021		
	600156-0002	Survivor Prem - MEBT - ER Paid - Mar			1,667.23
			Total for Check Number 63196:	0.00	1,667.23
63197	STAPLEAD	Staples Advantage	03/16/2021		
	303893	Clasp Envelopes, File Folders, 4 - Lysol Wipes			97.02
			Total for Check Number 63197:	0.00	97.02
63198	STARDMSV	Stardom Services Inc	03/16/2021		
	0124599-IN	February Services - Janitorial - CHS			1,105.40
	0124599-IN1	February Services - Janitorial - CHN			1,349.60
	0124599-IN2	February Services - Janitorial - Extra Friday Cle			175.00
	0124599-IN3	February Services - Janitorial - Extra Friday Cle			125.00
			Total for Check Number 63198:	0.00	2,755.00
63199	STERICYC	Stericycle Inc	03/16/2021		
	3005465313	Biomedical Waste Services - Monthly Fee			10.36
			Total for Check Number 63199:	0.00	10.36
63200	TRANSUN	Trans Union LLC	03/16/2021		
	02108028	Basic Service Monthly Fee - Credit Checks 01/2			66.30
			Total for Check Number 63200:	0.00	66.30
63201	TLOLLC	TransUnion Risk and Alternative	03/16/2021		
	839489	Background/Identity Investigations - Feb			82.88
			Total for Check Number 63201:	0.00	82.88
63202	UPS	United Parcel Service	03/16/2021		
	00009X8014081	UPS Chgs - Return Baudville, Inc.			16.28
			Total for Check Number 63202:	0.00	16.28
63203	UNITEDR	United Rentals Northwest, Inc	03/16/2021		
	190735691-001	Backhoe/Loader Rental - Snowstorm & Street P			2,805.60
			Total for Check Number 63203:	0.00	2,805.60
63204	UULC	Utilities Underground Location Center	03/16/2021		
	1020180	On-Call Location Services - 51 Locates			65.15
	1020180A	On-Call Location Services - 50 Locates			65.14
			Total for Check Number 63204:	0.00	130.29
63205	VERIZON	Verizon Wireless	03/16/2021		
	9873516648	Access & Usage Chgs - City Cell Phones 01/17 -			1,322.89
	9873915853	Access & Usage Chgs - Public Safety 01/23 - 02			1,905.92
			Total for Check Number 63205:	0.00	3,228.81
63206	WALTNELS	Walter E. Nelson Co.	03/16/2021		
	796867	3 - Cases Dial Hand Soap			40.72

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 63206:	0.00	40.72
63207	WAALARM	Washington Alarm	03/16/2021		
	506619	1st Qtr Monitoring Fees - CHS			187.96
	506619A	1st Qtr Monitoring Fees - CHN			299.34
	506619B	1st Qtr Monitoring Fees - MC Police			139.23
	506619C	1st Qtr Monitoring Fees - MCSP			69.62
			Total for Check Number 63207:	0.00	696.15
63208	WAVEDIV	WaveDivision Holdings, LLC	03/16/2021		
	102743301000869	Fiber Lease - 15728 Main St to 3000 Rockefeller			641.25
			Total for Check Number 63208:	0.00	641.25
63209	WIMAN	Wiman Corporation	03/16/2021		
	00066065	20 Cases - Dog Waste Bags			2,381.28
			Total for Check Number 63209:	0.00	2,381.28
63210	AFSCME	WSCCCE, AFSCME, AFL-CIO	03/16/2021		
	Feb 2021	Union Dues - AFSCME - Feb			601.25
			Total for Check Number 63210:	0.00	601.25
63211	ZAC&THOM	Zachor & Thomas, Inc., P.S.	03/16/2021		
	21-MCR0002	Monthly Prosecution Legal Retainer - Feb			10,275.20
			Total for Check Number 63211:	0.00	10,275.20
63212	GTENORTH	Ziply Fiber	03/16/2021		
	74569740818995	CC Line, Fax, Prop Room 02/19-03/18			171.39
			Total for Check Number 63212:	0.00	171.39
			Total for 3/16/2021:	0.00	1,289,791.74
			Report Total (58 checks):	0.00	1,289,791.74

Mill Creek
WASHINGTON

Date: March 23, 2021

Payroll Check Batches		
Dated	**Check Numbers**	**Amount**
03/10/2021	ACH Wire-Assoc. of WA Cities	$72,292.44
03/10/2021	ACH Automatic Deposit Checks	$131,828.31
03/10/2021	ACH Wire- FWT & Medicare Taxes	$25,497.47
03/10/2021	ACH Wire MEBT- Wilmington Trust	$20,449.41
03/10/2021	ACH Wire- ICMA RC- Def. Comp	$3,035.61
03/10/2021	ACH Wire- BAC- Flex Spending Acct	$1,512.11
03/10/2021	ACH Wire- MCPD Guild Dues	$1,940.00
Total		**$256,555.35**

Voided Checks	
Numbers	**Explanation**

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of the ACH Automatic Deposit checks and ACH Wire Transfers in the amount of $256,555.35.

We recommend approval of the above stated amount with the following exceptions:

Councilmember

Finance Director

Councilmember

City Manager

G:\FINANCE\Restricted (old I drive)\Payroll\Voucher Coversheets\2021\Payroll Voucher Approval 03.23.21.docx
3/18/2021

AWC Employee Benefit Trust
PO Box 6
C/o Vimly Benefit Solutions, Inc
Mukilteo, WA 98275-0006

MILL CREEK, CITY OF
15728 Main St
Mill Creek, WA 98012-1518

Billing Details

Billing ID:	15870	Month:	03/2021
Customer Ref:	000204800X000	Invoice Date:	02/19/2021

Payment Details

Payment Amount:	$72,292.44	ACH Payment Ref:	N/A
		Account Type:	Checking
Settlement Date:	N/A	Account Number:	********4700
Date/Time Paid:	03/09/202 9:54:24 am	Transaction Number:	py_1IT9r5GpAtMY3xQiuCfR9Bbm
Paid By:	Dana Volk		

Simon has processed your payment request

Statistical Summary

Company:A0W - City Of Mill Creek
Week#:10
Qtr/Year:1/2021

Service Center:0076 Pacific North West
Pay Date:03/10/2021
Run Time/Date:16:57:35 PM EST 03/08/2021

Status:Cycle Complete
P/E Date:02/28/2021

Taxes Debited	Federal Income Tax	19,287.62		
	Earned Income Credit Advances	0.00		
	Social Security - EE	0.00		
	Social Security - ER	0.00		
	Social Security Adj - EE	0.00		
	Medicare - EE	2,757.95		
	Medicare - ER	2,758.43		
	Medicare Adj - EE	0.05		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	COBRA Premium Assistance Payments	0.00		
	Federal Unemployment Tax	0.00		
	Families First FMLA-PSL Payments Credit	0.00		
	Families First ER Medicare Credit	0.00		
	Families First FMLA-PSL Health Care Premium Credit	0.00		
	CARES Retention Qualified Payments Credit	0.00		
	CARES Retention Qualified Health Care Credit	0.00		
	State Income Tax	0.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	State Family Leave Insurance - EE	231.08		
	State Family Leave Insurance - ER	0.00		
	State Family Leave Insurance Adj - EE	0.00		
	State Medical Leave Insurance - EE	208.03		
	State Medical Leave Insurance - ER	254.31		
	Transit Tax - EE	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
	Workers' Benefit Fund Assessment - ER	0.00		
	Local Income Tax	0.00		
	School District Tax	0.00		
	Total Taxes Debited		**25,497.47**	
Other Transfers	Full Service Direct Deposit Acct. I		131,828.31	
	Total Amount Debited From Your Account			157,325.78
Bank Debits & Other Liability	Checks		0.00	
	Adjustments/Prepay/Voids		(0.05)	
Taxes- Your Responsibility	**None this payroll**			

Total Liability
157,325.78
157,325.78
157,325.73
157,325.73

Payment Details -

Payment Details - 213AG23584FT1Z51

Domestic High Value (Wire)
Payment Category: Urgent/Wire
Status: Confirmed By Bank
Transaction ID:

Template Name: MATRIX/MEBT
Template Code: WILTRUST

Debit Account Information

Debit Bank:
Debit Account:
Debit Account Name: Treas Checking
Debit Currency: USD

Beneficiary Details

Beneficiary Name: MATRIX TRUST COMPANY
Beneficiary Address: NA
Beneficiary City: NA
Beneficiary Postal Code: NA
Beneficiary Country: US - United States of America

Beneficiary Account:
Beneficiary Bank ID:
JPMORGAN CHASE BANK, NA
1111 POLARIS PKWY
COLUMBUS
US
Beneficiary Email:
Beneficiary Mobile Number:

Note: For text messages, standard messages and data rates may a

Payment Details

Credit Currency: USD
Credit Amount: 20,449.41

Value Date: 03/11/2021

Optional Information

Sender's Reference Number: CITY MILL CREEK

Beneficiary Information: City of Mill Creek n3177e

Additional Routing

Intermediary Bank ID:

Receiver Information:

Control Information

This transaction is subject to bank rules and regulations governing such electronic transactions as described in our services agreement. Please keep these numbers handy in case you have any questions regarding this transaction. If any portion o questions, please contact customer service. Thank you.

Payroll 03/10/2021

MEBT ER	12,185.47
MEBT EE	13,122.05
Sub-Total	25,307.52
Less Standard Insurance	(4,858.11)
Wire Total	**20,449.41**

9107.58	**LEO**	**Total**
836.60	**MBX**	**Total**
12137.01	**MEB**	**Total**
99.98	**MEB2**	**Total**
48.46	**MME**	**Total**
48.46	**MMR**	**Total**
5089.04	**P2E**	**Total**
1792.14	**P3E**	**Total**
12137.01	**TER**	**Total**
41296.28	**Grand Total**	

Payment Details - 213AF5744MYS2B13

Domestic High Value (Wire)
Payment Category: Urgent/Wire
Status: Confirmed By Bank
Transaction ID: 213AF5744MYS2B13

Template Name: ICMA 457 Plan
Template Code: ICMA

Debit Account Information

Debit Bank:
Debit Account: (
Debit Account Name: Treas Checking
Debit Currency: USD

Beneficiary Details

Beneficiary Name: ICMA RC
Beneficiary Address: P.O. Box 64553
Beneficiary City: Baltimore
Beneficiary Postal Code: 21264-4553
Beneficiary Country: US - United States of America

Beneficiary Account:
Beneficiary Bank ID:
MANUFACTURERS AND TRADERS TR C
ONE M AND T PLAZA, 15TH FL
BUFFALO
US
Beneficiary Email:
Beneficiary Mobile Number:

Note: For text messages, standard messages and data rates may

Payment Details

Credit Currency: USD
Credit Amount: 3,035.61

Value Date: 03/11/2021

Optional Information

Sender's Reference Number: 302029

Beneficiary Information: City of Mill Creek 302029

Additional Routing

Intermediary Bank ID:

Receiver Information:

Control Information

This transaction is subject to bank rules and regulations governing such electronic transactions as described in our services agreement. Please keep these numbers handy in case you have any questions regarding this transaction. If any portion o questions, please contact customer service. Thank you.

Payroll Date 03/10/21	ICMA
Fleming, Rodney J	$ 438.24
Gimzo, Laurel R	$ 50.00
Hookland, Rebecca J	$ 137.60
Kidwell, Tyler A	$ 551.44
LaRose, Scot P	$ 700.00
Ringstad, Sherrie M	$ 25.00
Todd, Michael S	$ 1,083.33
White, Stanley R	$ 50.00
Total	$ 3,035.61

Payment Details - Page 1 of 1

Payment Details - 213BH1737B2S3000

Domestic High Value (Wire)
Payment Category: Urgent/Wire
Status: Processing By Bank
Transaction ID: 213BH1737B2S3000

Template Name: Benefit Administration Company
Template Code: BAC

Debit Account Information

Debit Bank:
Debit Account:
Debit Account Name: Treas Checking
Debit Currency: USD

Beneficiary Details

Beneficiary Name: Benefit Administration Company LLC
Beneficiary Address: P.O. Box 550
Beneficiary City: Seattle
Beneficiary Postal Code: 98101-0550
Beneficiary Country: US - United States of America

Beneficiary Account:
Beneficiary Bank ID:
SOUND CU
1331 BROADWAY
TACOMA
US
Beneficiary Email: sli@baclink.com
Beneficiary Mobile Number: 1.2066251800

Note: For text messages, standard messages and data rates may

Payment Details

Credit Currency: USD
Credit Amount: 1,512.11

Value Date: 03/12/2021

Optional Information

Sender's Reference Number: DayCare / Health

Beneficiary Information: City of Mill Creek

Additional Routing

Intermediary Bank ID:

Receiver Information:

Control Information

This transaction is subject to bank rules and regulations governing such electronic transactons as described in our services agreement. Please keep these numbers handy in case you have any questions regarding this transaction. If any portion o questions, please contact customer service. Thank you.

https://cashproonline.bankofamerica.com/cp_ui_approvals_web/dynamicRendererApprova... 3/11/2021

Payroll Date 03/10/2021	Deferred Daycare	Deferred Healthcare
Fleming, Rodney J	$ 0.00	$ 100.00
Foutch, Bart A	$ 0.00	$ 114.58
Heath, Ilia C	$ 0.00	$ 114.58
Hughes, Tyrone A	$ 0.00	$ 114.00
Lee, Joanna M	$ 500.00	$ 25.00
Pigott, Larissa V	$ 0.00	$ 114.58
Rasmussen, Kristen A	$ 208.00	$ 25.00
Rogers, Thomas B	$ 0.00	$ 50.00
Schmidt, Christi A.M.	$ 0.00	$ 62.50
Todd, Michael S	$ 0.00	$ 20.00
Grand Totals	$ 708.00	$ 740.24
Total	$ 708.00	$ 740.24
Total Due to BAC	**$ 1,448.24**	
Overpaid on 02/25/21 payroll	**($30.00)**	
List showed S. Ringstand. Does not have	**$1,418.24**	

Payroll Date 03/10/2021

Employee	EE Cont	ER Cont
Gimzo, Laureal	$35.00	$58.87
Grand Total	**$93.87**	

Payment Details - Page 1 of 1

Payment Details - 213AG1452DNT3873

Domestic High Value (Wire)
Payment Category: Urgent/Wire
Status: Confirmed By Bank
Transaction ID: 213AG1452DNT3873

Template Name: GUILD DUES
Template Code: GUILD

Debit Account Information

Debit Bank:
Debit Account:
Debit Account Name: Treas Checking
Debit Currency: USD

Beneficiary Details

Beneficiary Name: Mill Creek Police Officer Guild
Beneficiary Address: PO Box 13261
Beneficiary City: Mill Creek
Beneficiary Postal Code: 98082
Beneficiary Country: US - United States of America

Beneficiary Account:
Beneficiary Bank ID:
BANK OF AMERICA, NA
1424 164TH ST SW
LYNNWOOD
US
Beneficiary Email:
Beneficiary Mobile Number:
Note: For text messages, standard messages and data rates may a

Payment Details

Credit Currency: USD
Credit Amount: 1,940.00

Value Date: 03/11/2021

Optional Information

Sender's Reference Number: Police Guild

Beneficiary Information: Police Guild Dues Direct Deposit

Additional Routing

Intermediary Bank ID:

Receiver Information:

Control Information

This transaction is subject to bank rules and regulations governing such electronic transactions as described in our services agreement. Please keep these numbers handy in case you have any questions regarding this transaction. If any portion o questions, please contact customer service. Thank you.

https://cashproonline.bankofamerica.com/cp_ui_approvals_web/dynamicRendererApprova... 3/11/2021

Police Guild Dues for February 2021

Payroll Name	Guild Dues
Bittinger, Tony M	$ 100.00
Bridgman, Todd M	$ 100.00
Conner, Sean A	$ 100.00
Durkee, Ian M	$ 100.00
Eikenberry, Tobias	$ 100.00
Fleming, Rodney J	$ 100.00
Foutch, Bart A	$ 100.00
Hughes, Kyle C	$ 100.00
Hughes, Tyrone A	$ 100.00
Kidwell, Tyler A	$ 100.00
LaRose, Scot P	$ 100.00
Lerma, Nathan S	$ 100.00
Mack, Jesse H	$ 20.00
Mundwiler, Rory P	$ 100.00
Phillips, Robert	$ 100.00
Schuermeyer, Marc B	$ 100.00
Smith, Steven C	$ 20.00
Thompson, Brett L	$ 100.00
White, Christine D	$ 100.00
Saga, Joshua L	$ 100.00
White, Stanley R	$ 100.00
Grand Totals	
Total	$ 1,940.00

Feb-21

MINUTES
City Council Regular Meeting

6:00 PM - Tuesday, March 9, 2021
Virtual and Audio Meeting Format during COVID-19 Pandemic

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by City Council.

A recording of this City Council meeting can be found here:
The agenda packet for this City Council meeting can be found here.

VIRTUAL MEETING INFORMATION

A. Join Zoom Meeting
https://zoom.us/j/95779373011

Meeting ID: 957 7937 3011
One tap mobile
+12532158782,,95779373011# US (Tacoma)
+16699006833,,95779373011# US (San Jose)

CALL TO ORDER

Mayor Holtzclaw called the meeting of the Mill Creek City Council to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Pro Tem Vignal.

ROLL CALL

Councilmembers Present:
Brian Holtzclaw, Mayor
Stephanie Vignal, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mark Bond, Councilmember
John Steckler, Councilmember
Benjamin Briles, Councilmember
Adam Morgan, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

B. Public comment on items on or not on the agenda

There were no public comments on items on or not on the agenda.

OLD BUSINESS

C. Waste Management Garbage, Recyclables, and Organics Contract Extension
(Mike Todd, Director of Public Works and Development Services)

Director of Public Works and Development Services Mike Todd provided an update on the City's Waste Management Garbage, Recyclables, and Organics Contract. The City has an opportunity to extend the current contract, Relevant details include:

- The City's current contract runs through June 30, 2022.
- Extension of the contract would allow the City to remain on existing terms until June 30, 2024.
- The City must issue a formal letter to extend the contract no later than March 30, 2021.

Council engaged in Q&A.

Councilmember Steckler made a motion to authorize the City Manager to request the two-year extension to the Comprehensive Garbage, Recyclables, and Organics Collection Contract between the City of Mill Creek and Waste Management of Washington, Inc. Councilmember Morgan seconded the motion. The motion passed unanimously.

Waste Management Contract Extension - Pdf

D. Dobson Remillard Church Cook (DRCC) Property Schedule Update
(Michael Ciaravino, City Manager)

City Manager Michael Ciaravino provided an overview of the DRCC property project specifying that tonight's discussion would include:

Plans to conduct a brief online community survey to better understand community opinions and perceptions when it comes to the potential development of the DRCC site.
Survey details include:

- Survey is open to anyone in the area to answer giving the City an initial baseline understanding of public opinion with regard to the DRCC site development.
- City staff is working with a professional communications and research firm to develop and distribute the survey through the City's communications platforms, community groups and social media.
- Online survey will be posted on Monday, March 15th and will be open through the end of the month of March.
- Elected officials and staff are encouraged to promote citizen participation.
- Results of the survey will be shared at the April 13, 2021 Council meeting.

An overall picture of the first phase of the project schedule has four action steps.

- Developing guiding principles - completed
- Brainstorming about possible development options - scheduled for April 13, 21

Council meeting
- Conducting a needs assessment - planned for later in the summer.
- Site capacity analysis

Council engaged in discussion and Q&A.

PROPOSED NEW INITIATIVES

E. Partnership Opportunities with Kiwanis Club: Free Electronic Recycling Event for Sunday, May 2, 2021
(Councilmember Steckler)

Councilmember Steckler discussed a proposed City of Mill Creek event co-sponsored by the Mill Creek Kiwanis Club for a free electronic recycling event on Sunday, May 2, 2021 from 10:00 AM to 2:00 PM. The Kiwanis Club would provide the labor and the City would provide the facility. A similar event was held two years ago and was very popular. Councilmember Steckler asked for Council support.

Council engaged in discussion and Q&A and there were no objections to the partnership in the event.

CONSENT AGENDA

F. Approval of Checks #63124 through #63154 and ACH Wire Transfers in the Amount of $45,239.06
(Audit Committee: Mayor Holtzclaw and Councilmember Morgan)
AP Check Vouchers

G. Payroll and Benefit ACH Payments in the Amount of $196,329.12
(Audit Committee: Mayor Holtzclaw and Councilmember Morgan)
ACH Vouchers

H. City Council Meeting Minutes of March 2, 2021
City Council Regular Meeting - 02 Mar 2021 - Minutes

Councilmember Morgan made a motion to approve the consent agenda. Councilmember Briles seconded the motion. The motion passed 6-0 with Mayor Pro Tem briefly offline due to technical difficulties.

REPORTS

I. Mayor/Council

Mayor Holtzclaw reported and/or requested the following:
- The second virtual community coffee talk co-hosted with Mayor Pro Tem will be on Tuesday, March 16, 2021 at 6:00 PM, and reminded Councilmembers to notify City Clerk Naomi Fay in advance if they plan to attend in case notification is required due to a quorum.
- An update on the City of Mill Creek's legal fees
- Two House Bills that have passed in the House in Olympia: HB1117 - A Growth Management Act (GMA) bill regarding salmon recovery and required fish passage amendments & HB1089 - A GMA bill regarding climate change.

He also reported on the potential impacts on the next City Comprehensive Plan

- The Governor's office reached out to Mayors, the County Executive and the Economic Alliance last week to host a listening tour to get input on the impacts of Covid-19 and the consensus was:
  - Need to get businesses back up and running as soon as possible.
  - Simplify phasing, needs to be uniform.
  - Do not like the regional approach to phasing.
  - Need to get passport offices back up and running.
  - Compliance with OPMA when meetings are combined with in-person and virtual attendees.
  - Getting access and information to seniors on how to get vaccinated.

Mayor Pro Tem Vignal reported:

- The Mayor and she will be hosting the virtual Coffee Chat on March 16th at 6:00 PM
- She met with Youth Advisory Board Members who are interested in learning about City Council and would like to interview Councilmembers.
- She would like an update on the status of the Human Resources contract
- Women's International Day, on Monday, March 8, 2021, with the theme being: *Women in Leadership* and reminded all to take a moment to honor all women and those in City of Mill Creek.

Councilmember Cavaleri reported that the recall efforts of Snohomish County Sheriff Adam Fortney have failed as of 5:00 PM today.

J. City Manager

- Updates: Memorial Day, Eggstravaganza, Volunteer Project, Park Signs, and Plaque & Ribbon Cutting for Art Board.

City Manager Michael Ciaravino addressed Mayor Pro Tem Vignal' s request for an update on the Human Resources contract position. Manager Ciaravino announced that an HR consulting firm has been hired and they have begun the process of building out an administrative architecture. More information for Council will be provided at the next meeting on March 23, 2021.

Manager Ciaravino provided Council with an update on administrative plans for upcoming events such as Eggstravaganza, the Community Service Day, Memorial Day and others. Continued compliance with Covid-19 regulations will be enforced while building Community relationships. Events include:

- Eggstravaganza will be held on Saturday, April 3, 2021 from 10:00 AM to 12:00 PM at Heatherwood Middle School. Vehicles will drive through and pick up pre-packed bags with candy inside donated by Central Market. The bags will be filled using strict safety and sanitary protocols and handed out by staff and Youth Advisory Board volunteers. The Mill Creek Police Department will provide traffic control.

- Contingency plans are underway for the City to plan for a commencement parade much like the graduation event in 2020 in the event that graduating high school seniors will not be able to hold traditional graduations ceremonies again this year.

- Memorial Day - the City is working on developing a partnership with the Everett Navy League with the help of Mike Kidd to create alliances in the community and support sailors in the area as well as assist with coordination of Memorial Day and Veterans Day events

- Mill Creek Community Service Day will be held Saturday, April 24, 2021 from 10:00 AM to Noon. The City is soliciting project ideas from community groups. This will be an inclusive event open to individuals and families. Participants will be required to follow COVID-19 guidelines with small group sizes and social distancing.

- City Manager Ciaravino noted that efforts to contact the USS Johnson are still underway to welcome the crew back from their last mission. Former high-ranking member of the Navy, Mike Kidd is working to get in contact with the current Commander Master Chief of the vessel.

- Manager Ciaravino reported that the Public Works Supervisor Matthew Combs has been working with the Park and Recreation Board on their Park Access Point Signage Project. Mr. Combs is finalizing locations for the new and updated signs to be placed. The project is expected to be completed by Fall 2021.

- Manager Ciaravino provided an update on the Art and Beautification Board's Historical Preservation Project. The board is looking into getting a plaque installed next to the five historic preservation panels that have been installed on the main street bridge to celebrate the history of Mill Creek. The board is interested in holding a ribbon cutting ceremony.

Council Planning Schedule 03.03.21

K. Staff

Geographical Information System (GIS) Approach
(Mike Todd, Director of Public Works & Development Services)

Snow Response Report
(Mike Todd, Director of Public Works & Development Services)

Director of Public Works and Development Services Mike Todd provided a presentation on the proposed Geographical Information System (GIS) Approach for the City of Mill Creek including past practices and future desired outcomes and

overview.

Council Engaged in discussion and Q&A

GIS Approach 3.9.2021 report

Public Work Supervisor Matthew Combs provided a recap of the February 12 - 15, 2021 snow response report including:

- A timeline of events
- Preparedness preparation efforts - equipment, materials such as deicer, sand and salt
- Routes plowed - primary and secondary.
- Operations during the snow event - expenditures and cleanup efforts
- Capabilities - deicer, sand/salt, and available equipment
- Responsibilities - response area mapping of responding agencies and convoluted RCW regarding responsibility.
- Potential partnerships with Snohomish County and WSDOT
- Looking ahead
    - Management of resources - preparedness, partnerships, public awareness
    - Objectives - prep time, clear directives, winter storm management plan and data gathering.

Council engaged in discussion and Q&A

Snow Response Report

AUDIENCE COMMUNICATION

L. Public comment on items on or not on the agenda

Barb Heidel, a Mill Creek resident, thanked Councilmember Steckler for the opportunity to recycle electronics and asked if there will be signs detailing what type of electronics are accepted or not accepted. Ms. Heidel further commented on the Citizen's Patrol's ability to assist with traffic control.

Wil Nelson, a Mill Creek resident, commented on the following:

- the public's appearance to be relaxing COVID-19 safety recommendations.
- Plowing main arterials primarily without plowing in neighborhoods
- The sinkhole discussed earlier in the meeting may have been caused by the Sweetwater project when replacing the stormwater line.

ADJOURNMENT

With no objection, Mayor Holtzclaw adjourned the meeting at 8:24 PM

March 9, 2021 CITY COUNCIL REGULAR MEETING MINUTES

Brian Holtzclaw, Mayor

Naomi Fay, City Clerk

March 9, 2021 CITY COUNCIL REGULAR MEETING MINUTES

MILL CREEK POLICE

TRAFFIC MATTERS

JEFF YOUNG, CHIEF OF POLICE

MILL CREEK PD
TRAFFIC MATTERS

- THE MILL CREEK POLICE DEPARTMENT IS COMMITTED TO THE SAFETY AND SECURITY OF EACH MEMBER OF OUR COMMUNITY TO INCLUDE ENSURING TRAFFIC AND PEDESTRIAN SAFETY.

TRAFFIC MATTERS- INCIDENTS

TRAFFIC STOPS

- 2019: 3070
- 2020: 2019
- JANUARY 1-MARCH 23, 2021: 475
  - 65 BETWEEN MARCH 15-23
    - 12 TICKETS/53 WARNINGS AND/OR OTHER EDUCATION

COLLISIONS

- 2019: 608
- 2020: 389
- JANUARY 1-MARCH 23, 2021: 70

TRAFFIC MATTERS

- MCPD IS ADDRESSING TRAFFIC SAFETY CONCERNS IN THE FOLLOWING FASHION:
  - EVALUATING DATA TO DRIVE PRO-ACTIVE LAW ENFORCEMENT EFFORTS
  - IDENTIFYING FOCUS AREAS AND DEPLOYING ADDITIONAL POLICE OFFICERS TO CONDUCT EDUCATION AND ENFORCEMENT IN AREAS OF CONCERN
  - DEVELOPING AND DISSEMINATING PUBLIC SAFETY ANNOUNCEMENTS IN PARTNERSHIP THE CITY'S COMMUNITY ENGAGEMENT COORDINATOR
  - PARTICIPATING IN THE TARGET ZERO TEAM (TZT) TRAFFIC SAFETY PROGRAM IN COOPERATION WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

QUESTIONS?

MARCH 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Council	3	4	5	6
7	8	9 Council	10	11	12	13
14	15	16	17	18	19	20
21	22	23 Council	24	25	26	27
28	29	30	31			

APRIL 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 Council	7	8	9	10
11	12	13 Council	14	15	16	17
18	19	20	21	22	23	24
25	26	27 Council	28	29	30	

MAY 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 Council	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

Tentative Council Meeting Agendas

Subject to change without notice

Last updated: March 18, 2021

City Council Meetings are the first, second and four Tuesdays of every month at 6 p.m.,

April 6, 2021

- New Business: Appointment for Park and Recreation Board (Interview Committee: CM Cavaleri, MPT Vignal and one other Councilmember)
- Audit Committee: Councilmember Morgan & Councilmember Bond
- Study Session - Governance Manual Session 3 - Rules Governing the Conduct of Council Meetings
- Proclamation: Earth Day
- New Business: Appointment for Park and Recreation Board (Interview Committee: CM Cavaleri, MPT Vignal and one other Councilmember)

April 13th or 27, 2021

- Study Session: DRCC Properties
- Audit Committee: Councilmember Morgan & Councilmember Bond
- Planning Commission Appointments 2 Vacancies

May 4, 2021

- Review of draft Revision to the Manual based upon input received from Council.
- Proclamation: Music4Life
- Audit Committee: Councilmember Bond & Mayor Pro Tem Vignal

Future Agenda Items

- Update from Snohomish County Health Board
- New Business - Snohomish County 911 Lease Agreement
- New Business Amendment to Public Records Policy Ordinance
- Presentation - Council Chambers Virtual Meeting Format
- Proposed New Initiatives: Potential Farmer's Market.
- Update on Development projects and permit activity.
- Update on Public Works projects and program activity.
- Update on Surface Water Utility
- Body Worn Camera Update
- Victim Coordination Services Agreement